

LEGISLATIVE FACT SHEET

DATE: 10/12/17

BT or RC No: _____
(Administration & City Council Bills)

SPONSOR: Office of the Sheriff
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: William Clement

Provide Name: William Clement

Contact Number: 904-630-2217

Email Address: william.clement@jaxsheriff.org

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

Maximum of 1 page

The Jacksonville Sheriff's Office (JSO) is seeking authorization to submit legislation necessary to amend Chapter 37 of the Municipal Code. The proposed changes to Chapter 37 are necessary due to a planned reorganization of the JSO.

Over the past year, the JSO has conducted in-depth studies of its departments looking to both increase operational efficiencies and to address span of control issues. The reorganization also looked at pending organizational changes including outsourcing the health services function as well as an increased partnership with the City's Information Technology Division.

The proposed reorganization will necessitate the following changes to Chapter 37:

- The number of authorized Assistant Chiefs will be increased from 20 to 23 (Sec. 37.102 (b))
- The Chief of Continuous Improvement will be deleted (Sec. 37.104.1)
- The Division of Health Services will be deleted (Sec. 37.107(c)(3))
- A new Division under the Department of Corrections entitled Programs & Transitional Services (Sec. 37.107(c)(3))
- Various changes/updates to other Division names

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

No additional funding will be required as part of this legislation.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

Emergency? Yes No

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate? Yes No

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS: Yes No

Continuation of Grant?

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?

Attachment: If yes, attach appropriate form(s).

Reporting Requirements?

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief: Wm
(signature)

Date: 10/12/17

Prepared By: Wm
(signature)

Date: 10/12/17

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325
cc: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
Thru: William Clement, Chief - Budget & Management Division, Office of the Sheriff
(Name, Job Title, Department)
Phone: 904-630-2217 E-mail: william.clement@jaxsheriff.org

From: William Clement, Chief - Budget & Management Division, Office of the Sheriff
Initiating Department Representative (Name, Job Title, Department)
Phone: 904-630-2217 E-mail: william.clement@jaxsheriff.org

Primary Contact: William Clement, Chief - Budget & Management Division, Office of the Sheriff
Initiating Department Representative (Name, Job Title, Department)
Phone: 904-630-2217 E-mail: william.clement@jaxsheriff.org

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480
Phone: 904-630-4647 E-mail: psidman@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED